

**MINUTES OF PUBLIC MEETING OF
THE BOARD OF EQUALIZATION OF UTAH COUNTY, UTAH
COMMISSION CHAMBERS, ROOM 1400
OF THE UTAH COUNTY ADMINISTRATION BUILDING
September 1, 2015 - 9:00 A.M.**

PRESENT: COMMISSIONER LARRY A. ELLERTSON, CHAIR
COMMISSIONER WILLIAM C. LEE, VICE-CHAIR
COMMISSIONER GREG GRAVES

ALSO PRESENT:

Paul Jones, Utah County Deputy Attorney
Scott C. Hogensen, Chief Deputy Clerk/Auditor
Sandy Nielson, Clerk/Auditor's Office - Tax Admin.
Julie Rollins, Utah County Purchasing Agent
Michelle Araujo, Utah County Commission Office
Lisa K. Nielson, Utah County Commission Office
Brian Voeks, Utah County Commission Office
Peter A. Jepps, Utah County Assessor's Office
Clarissa Reeve, Utah County Assessor's Office
Jim Stevens, Utah County Assessor's Office
PJ Maughan, Drug & Alcohol Prevention & Treatment
Robert Johnson, Drug & Alcohol Prevention & Treatment
Michael LaGiglia, Drug&Alcohol Prevention&Treatment

Lana Jensen, Utah County Personnel Director
Jane Ivie, Personnel Office
Richard Nielson, Utah County Public Works Director
Jeff Smith, Utah County Recorder
Andrea Allen, Utah County Recorder's Office
James O. Tracy, Utah County Sheriff
Dalene Higgins, Utah County Sheriff's Office
Jason Randall, Utah County Sheriff's Office
Gary Ratcliffe, Utah County Surveyor
Kim T. Jackson, Utah County Treasurer
Cary McConnell, Utah County Assistant Treasurer
Danielle Downs, The Daily Herald
Mike Stansfield, Fairways Media
Renée Huggins-Caron, Clerk/Auditor Admin. Assistant

Commissioner Ellertson called the meeting to order at 9:04 A.M. and welcomed those present. The following matters were discussed:

**1. APPROVE BOARD OF EQUALIZATION ASSESSOR APPROVED – REVIEW PROCESS REPORT.
REPORT DATE: 8/26/2015.**

Commissioner Lee mentioned that some documents include comments, while others do not; he requested more consistency with comments throughout the process.

Commissioner Graves made the motion to approve the Board of Equalization Assessor Approved - Review Process Report dated 08/26/2015. The motion was seconded by Commissioner Lee and carried with the following vote:

**AYE: Larry A. Ellertson
William C. Lee
Greg Graves
NAY: None**

APPROVED

Commissioner Lee made the motion to adjourn the September 1, 2015 meeting of the Board of Equalization of Utah County, Utah. The motion was seconded by Commissioner Graves and carried with the following vote:

**AYE: Larry A. Ellertson
William C. Lee
Greg Graves
NAY: None**

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There being no further business, the meeting adjourned at 9:05 A.M. The minutes of the September 1, 2015 Board of Equalization meeting were approved as transcribed on November 24, 2015.

LARRY A. ELLERTSON, Commission Chair

ATTEST:

BRYAN E. THOMPSON
Utah County Clerk/Auditor

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Recorded by Renée Huggins-Caron, Clerk/Auditor Administrative Assistant